



CITY OF SAN JOSÉ, CALIFORNIA

200 East Santa Clara Street
San José, California 95113
Telephone (408) 535-1265
FAX (408) 292-6207

CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Richard J. Giovannetti
Leon Louie

SYNOPSIS CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 535-1265 OR (408) 998-5299 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

**Agenda Closing 12:00 Noon Wednesday
Eight Days before Commission Meeting**

**New City Hall, 200 East Santa Clara Street
4:00 p.m. Council Wing – Room 120 October 6, 2005**

ORDER OF BUSINESS

ROLL CALL

Present: Commissioners Busse, Giovannetti, Hightower, Louie and Brill

ORDERS OF THE DAY UNANIMOUSLY ADOPTED

CONSENT CALENDAR UNANIMOUSLY ADOPTED

1. Information Only
 - a. Hiring Summary – Memorandum from Employee Services Department (ES) dated September 28, 2005 listing complaints about hiring issues and a summary of hiring activity for the period July 31, 2005 through August 27, 2005, was filed.
2. Minutes of September 1, 2005 and September 8, 2005, were approved.

END OF CONSENT CALENDAR

3. Hearings scheduled:

- a. The appeal of dismissal of Lawrence J. Chavez, Maintenance Assistant (3108) was tentatively scheduled for October 17, 2005 at 6:30 p.m. in the absence of the appellant. Last day to hear without waiver: 10/21/05. Presiding Officer Hightower stated that the appeal would be dismissed if appellant failed to appear at the hearing. If the appellant requests a waiver of time, the hearing of October 17 can be canceled and a new hearing date set. (Hopper/Chavez)
4. San José Fire Fighters' Local 230 Representative Christopher Murphy's petition for rehearing of the appeal of salary reduction of Wilfredo Banuelos, Fire Engineer (2312). The Commission will meet on October 18, 2005 at 6:00 p.m. to allow Commissioners the opportunity to review the July 6, 2005 meeting transcript and originally filed documents prior to their decision.
5. Quarterly verbal report of the Employment Oversight Committee (EOC). Employee Services Administrative Manager Sarah Nunes reported that there was a slight rise in external recruitment but the overall percentage between internal and external recruitment had not changed and was most likely related to the move into the new City Hall. The new Employee Services Deputy Director Arlene Gibbs was introduced to the Commission.
6. Subcommittee status report on investigation into City's possible violation of City Policy Manual Section 4.01 relating to probationary periods within the Information Technology Department. (Continued from September 1, 2005.) Deputy City Attorney Suzanne Hutchins reported requested documents will be provided to the subcommittee next week once reviewed for responsiveness. Commissioner Hightower noted that a comparative timeline is being prepared by Commissioner Busse based on documents received and that the subcommittee will conduct interviews once all documents have been reviewed. (Continued to November 3, 2005)

ORAL PETITIONS

There were none.

ADJOURNED at 4:45 p.m. to October 17, 2005 at 6:30 p.m. to hear the appeal of dismissal of Lawrence J. Chavez, Maintenance Assistant (3108). (Hopper/Chavez)